



# MOVING PREPARATION CHECKLIST

DONE	6-8 WEEKS BEFORE MOVE	NOTES
	Receive estimate for packing, moving and/or storage needs	
	Schedule dates of services needed	
	Inventory household items	
	Fill out change-of-address card with post office	
	Clean out closets, drawers, attic	
	<b>4-6 WEEKS BEFORE MOVE</b>	
	Pick up packing supplies (boxes, packing paper, tape, markers)	
	Dispose of food, cleaning supplies, and hazardous materials	
	Garage sale/ donation of unwanted items	
	Arrange for carpet and drape/ house cleaning	
	Arrange for cancel/start of utilities (electricity, gas, water/sewer, etc.)	
	Arrange for transfer of homeowner's/renter's insurance	
	Begin packing (if personal item packing needs to be completed)	
	<b>2-3 WEEKS BEFORE MOVE</b>	
	Set aside critical documents and items you will keep with you	
	Transfer prescriptions	
	Change address (family and friends, newspaper, bank accounts, insurance policies, credit card bills, employer)	
	<b>1-5 DAYS BEFORE MOVE</b>	
	Defrost freezer, empty ice maker and ice cube trays	
	Clean refrigerator, stove and oven	
	Disconnect and drain appliances (coffee maker, Keurig)	
	Drain fuel from power equipment	
	Close out safe deposit box	
	Confirm arrival time of movers/pick-up time of rental truck (have payment ready for movers)	
	Return cable box, modem, DSL modem (if needed)	
	Finish packing and prepare food for move day	
	<b>MOVING DAY</b>	
	Inform movers on what services need to be completed	
	Complete and sign ALL paperwork	
	Complete final walk through house	
	<b>WITHIN 30 DAYS OF MOVING</b>	
	Change address, license, auto and voter registrations	
	Re-establish safe deposit box	

